

August 2, 2013

Council convened for the regular monthly meeting at 8 PM at the Prompton Fire Hall. Members attending were Mayor Stacy Wentzel, President Dennis Millon, Robert Mikulewicz, Brian Mikulewicz, Allen Heberling, and Lynn Holl. Also present was Secretary/Treasurer Michael Wolfe.

The minutes of July 5, 2013 were read and approved unanimously by council without amendment.

Old Business

The rescheduled borough work night was a success. Volunteers removed several dump truck loads of brush from along the borough roads. Also, the ditch and sluice pipe near the Romich residence was cleaned out.

Wayco Inc. completed the paving project on Saturday, July 27, 2013. Dale Odell and Lynn Holl both met with Wayco employees once the project was underway. Mr. Holl asked the supervisor if anyone from Wayco had met with any representatives of the borough prior to bidding on the project. The Wayco supervisor told him that was not a requirement of the bid contract. That was technically correct. The requirement to meet with borough officials prior to submitting a bid was listed only in the bid instructions on the official borough web site. As the instructions were to meet with borough officials prior to bid submission, the Secretary said that he felt the borough effectively waived that requirement when it accepted the Wayco bid.

While it appears the work was largely done to the letter of the contract, borough council felt that the overall quality of the job was sub-par. There were several specific deficiencies noted:

- Formerly straight sections of road were refinished with jagged, zigzagging edges.
- No attempts were made to ease the transition from new pavement to existing unpaved driveways. This resulted in a drop-off of 2-3 inches between the road and these driveways.
- No shoulders of any kind were added to any of the newly paved road. In most cases there is a 2-3 inch drop-off from the edge of the road to residential lawns.

Again, none of these constitute a breach of contract, but taken together they resulted in an overall sloppy project. Borough Council made note of several things it would do differently for the next paving project:

- Require all edges to be scalped, if necessary, to widen the road.
- Require dressing/adjusting of ALL driveways (not just bituminous surfaces).
- Schedule and require attendance at bid meeting with borough officials prior to accepting bids. Advertise the date and time of the bid meeting as part of the project posting. Hand out bid packets at the meeting.
- Minimize the amount of text included in the newspaper posting. Give a BRIEF summary of the project then link to the borough website for further details.

The one apparent breach of contract was the failure to dress the intersection between the new pavement and the Hadden driveway. The driveway is in rough shape but it is technically a bituminous surface.

Robert Mikulewicz moved to transfer \$20,907.73 from the Highway Savings account to the Highway Checking account in anticipation of paying the Wayco invoice. Allen Heberling seconded the motion which carried unanimously.

New Business

Council scheduled a new work night to add modified to unpaved driveways and road shoulders that lacked a transition from the newly paved surface. The work night was scheduled for Thursday, August 9, at 6PM with a scheduled rain date of Thursday, August 16.

Accounts Payable

Council voted to approve payment to Wayco, Inc. contingent upon their successful fix of the Hadden driveway intersection. Also included in the bill payment authorization was approval to order modified for use during borough work night. **Brian Mikulewicz moved to approve all bills for payment. Allen Heberling seconded the motion which carried unanimously.** The accounts payable approved for payment are detailed in the Treasurer's Report on the reverse side of this page.

Meeting adjourned. Michael Wolfe, Secretary

August Treasurer's Report

<i>Description</i>	<i>Amount</i>	<i>Balance</i>
General Checking Beginning Balance		\$ 7,392.92
PA Dept of Labor & Industry - Unemp Comp Q2	\$ (14.89)	\$ 7,378.03
PA Dept of Revenue - Inc Tax Withholding Q2	\$ (15.93)	\$ 7,362.10
July Interest	\$ 0.39	\$ 7,362.49
Chase Holl - July Tax Collections	\$ 870.42	\$ 8,232.91
Canaan Twp - Workers Comp Contribution	\$ 1,632.00	\$ 9,864.91
Wayne Co Tax Claim - Delinquent Taxes (2010-2012)	\$ 180.12	\$ 10,045.03
General Checking Ending Balance		\$ 10,045.03

Highway Checking Beginning Balance		\$ 569.17
Transfer from Highway Savings	\$ 20,907.73	\$ 21,476.90
Highway Checking Ending Balance		\$ 21,476.90

Highway Savings Beginning Balance		\$ 23,351.55
Future borough truck earmark	\$ (12,718.30)	\$ 10,633.25
Street Lights (6/4/13 - 7/3/13)	\$ (284.19)	\$ 10,349.06
July Interest	\$ 1.99	\$ 10,351.05
Transfer to Highway Checking	\$ (20,907.73)	\$ (10,556.68)
Future borough truck earmark	\$ 12,718.30	\$ 2,161.62
Highway Savings Ending Balance		\$ 2,161.62

TOTAL		\$ 33,683.55
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