

## January 2, 2015

Council convened for the regular monthly meeting at 8 PM at the Prompton Fire Hall. Members attending were Mayor Stacy Wentzel, President Brian Mikulewicz, Robert Mikulewicz, Dale Odell, Allen Heberling, Lynn Holl, and Kirk Fries. Also present was Secretary/Treasurer Michael Wolfe.

The minutes of December 4, 2014 and December 29, 2014 (Special Budget Meeting) were read and approved unanimously by council without amendment.

### ***Reorganization***

The following chairs and committees were elected:

President: Brian Mikulewicz

Vice President: Dan Biondo

Road committee: Dan Biondo, Dale Odell, Lynn Holl

Park committee: Allen Heberling, Kirk Fries

Finance committee: Robert Mikulewicz, Dan Biondo, Dale Odell

Building Compliance: Bob Bates (UCC Inspector); (building permit applications issued by Allen Heberling)

Sewer Enforcement Officer: Chris Martin

**Lynn Holl moved to reorganize the borough committees and offices as noted above. Dale Odell seconded the motion which carried unanimously.**

Established rates: \$25 per park mowing  
\$15 per hour for borough labor  
\$10 per meeting and special meeting for council  
\$10 per hour for auditors  
\$1500 per year for secretary/treasurer

Council set the monthly meeting date for the first Friday of each month at 8 PM at the Prompton Fire Hall.

The following Prompton Fire and Rescue Unit (PFRU) fund raisers were approved: three annual fund raisers (gun raffle, car show, and turkey party) and mail donation.

**Dale Odell moved to set the rates and fund raisers as noted above. Robert Mikulewicz seconded the motion which carried unanimously.**

### ***Old Business***

Chase Holl has still not found anyone willing to serve as deputy tax collector. Council asked the Secretary to look into whether Cheryl Davies, County Tax Claim Chief, could serve as the deputy tax collector.

Council discussed whether the list of 2013 delinquent per capita taxes should be submitted to G.H. Harris for collection. Chase Holl was concerned about the exorbitant fees charged to delinquent per capita tax payers by G.H. Harris. The borough is not charged for the delinquent tax collection. The collection fee is assessed to the tax payer directly. These fees are about five times the amount of the original tax. Council briefly discussed whether to revisit the levying of a per capita tax in the first place. That discussion was tabled. Council decided that the 2013 and 2014 lists should continue to be submitted to G.H. Harris for delinquent collection.

### ***New Business***

Canaan Township switched from DGK Insurance to McGovern Insurance Agency. Council would like to explore its options before the annual renewal with DGK. The DGK policies renew on June 18. Whichever company is selected needs to provide workers' compensation insurance. Stacy Wentzel will talk to local insurance agencies to get policy quotes.

Allen Heberling will work with the fire department coverage map to get a more accurate count of the Canaan residents that PFRU serves. He will then present those numbers to DGK/SWIF so that the annual workers' compensation rate may be adjusted.

Bodie Snow Removal estimated that we gave them 8 yards of cinders from the borough's left-over stockpile. They will show those cinders as a credit on our future invoices.

### ***Accounts Payable***

**Dale Odell moved to approve all bills for payment. Kirk Fries seconded the motion which carried unanimously.** The accounts payable approved for payment are detailed in the Treasurer's Report on the reverse side of this page.

Meeting adjourned. Michael Wolfe, Secretary

## *January Treasurer's Report*

<i>Description</i>	<i>Amount</i>	<i>Balance</i>
General Checking Beginning Balance		\$ 4,748.43
Bodie Snow Removal- Plow and Cinder	\$ (270.00)	\$ 4,478.43
SWIF - Workers Compensation Installment	\$ (312.00)	\$ 4,166.43
Canaan Twp- Workers Comp Cost Sharing (2014)	\$ 3,390.00	\$ 7,556.43
Tax Claim - 2013 Delinquent Taxes	\$ 72.96	\$ 7,629.39
<b>General Checking Ending Balance</b>		<b>\$ 7,629.39</b>

Highway Checking Beginning Balance		\$ 122.18
<b>Highway Checking Ending Balance</b>		<b>\$ 122.18</b>

Highway Savings Beginning Balance		\$ 6,198.90
20% Equipment Fund	\$ (2,893.83)	\$ 3,305.07
Street Lights (11/3/2014 - 12/3/2014)	\$ (297.00)	\$ 3,008.07
December Interest	\$ 0.53	\$ 3,008.60
20% Equipment Fund	\$ 2,893.83	\$ 5,902.43
<b>Highway Savings Ending Balance</b>		<b>\$ 5,902.43</b>

<b>TOTAL</b>		<b>\$ 13,654.00</b>
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