**April 5, 2019**

Council convened for the regular monthly meeting at 8 PM at the Prompton Fire Hall. Members attending were Mayor Stacey Wentzel, Brian Mikulewicz, Robert Mikulewicz, Dale Odell, Allen Heberling, Lynn Holl, and Gene Mohrmann. Also present were Secretary/Treasurer Leslie Acker and Jimmie Ann Fries.

The minutes of the regular monthly meeting on March 1,2019 were read and approved unanimously by council with amendments made to attendance and the date indicated by the reading of the previous meeting minutes.

***Old Business***

Road Committee is continuing to assess the borough roads for maintenance projects.

***New Business***

Jimmie Ann Fries attended the meeting to inform the borough of the status of the audit report. Report includes the 2018 IRS Form 944 was not submitted. In addition, a payment to Bob Bates from October 31, 2018 was not submitted. Brian Mikulewicz moved to pay both. Dale Odell seconded the motion which carried unanimously.

***Accounts Payable***

**Allen Heberling moved to approve all bills for payment. Stacey Randy Fries seconded the motion which carried unanimously. Gene Mohrmann moved to transfer funds to pay all bills. Dale Odell seconded the motion which carried unanimously.** The accounts payable approved for payment are detailed in the Treasurer’s Report on the reverse side of this page.

Meeting adjourned. Leslie Acker, Secretary

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| ***April 2019 Treasurer's Report*** |
| *Description* |  *Amount*  |  *Balance*  |
| General Checking Beginning Balance |   |  $ 22,343.54 |
|  |  |  |
| Road Project Set-aside |  $ (6,000.00) |  $ 16,114.73 |
| Wayne County Tax Services | $ (142.24) |  $ 16,201.30 |
| Bob Bates Invoice #140 10/31/18 | $ (518.00) |  $ 15,683.30 |
| IRS Form 944 2018 Employers Annual Federal Tax Return  | $ (319.35)  |  $ 15,363.95 |
| Magistrate $41.89, Deborah Bates $831.04, Michael Wolf $1,425.13 | $ 2,298.06 |  $ 17,662.01 |
|   |   |  $  |
|  |   |  $  |
|  |   |  $  |
|  |  |  $  |
|  |  |   |
| Road Project Set-aside |  $ 6,000.00  |  $ 23,662.01  |
| **General Checking Ending Balance** |  |  **$ 23,662.01**  |
|  |  |   |
| Highway Checking Beginning Balance |   |  $ 122.18 |
|  Transfer from Highway Savings  | $ 300.00 |  $ 422.18  |
|  Bodie Snow Removal  | $ (300.00) |  $ 122.18 |
|   | $  |  $  |
| **Highway Checking Ending Balance** |  |  **$ 122.18** |
|  |  |   |
| Highway Savings Beginning Balance |   |  $ 7,557.67  |
|  Interest Deposit | $ 1.07 |  $ 7,558.74  |
|  Transfer to Highway Checking Bodie Snow Removal | $ (300.00) |  $ 7,258.74  |
|  Comm of PA Liquid Fuels | $ 12,149.83 |  $ 19,408.57  |
| PPL Electric | $ (288.97) |  $ 19,119.60  |
|  |   |   |
|   |  |   |
| **Highway Savings Ending Balance** |  |  **$ 19,119.60**  |

|  |  |
| --- | --- |
| **TOTAL** |  **$ 42,903.79** |

March 2019 Correspondence

(accounts payable for April 2019 in bold print)

United States Postal Service

* Deborah L. Bates

No realty transfer tax collected during the month of January.

* **PPL Electric: Monthly invoice $288.97 to be deducted 4/1/19**
* SWIF: No balance due
* Dime Bank: Statements
* **Dime Bank: Invoice for auto draft payment for safe deposit box $30 4/8/19**
* Michael Wolfe: Tax Report and payment check number 1031 $1,425.13
* PA Department of Transportation: Crosswalk Paving Standards
* Elan City: Radar Speed Detector Sign information
* Wayne County Board of Assessment and Revision of Taxes: Authorization to change tax bill for Manda Cox. Second correspondence for authorization for Bonnie Race.
* PPL Electric E&R: Orders for free trees open 4/24/19
* **Wayne County Tax Services Department: Invoice for Tax Bill Printing. Amount due: $142.24**

E-Mail

* Liquid Fuels Tax Fund: Request for appointment for Liquid Fuels audit for 2017-2018
* PA Auditor: AG-385 form successfully submitted by the Auditor General.

Phone

* Jimmie Ann Fries contacted Leslie Acker and arranged to begin the 2018 audit.