

June 5, 2015

Council convened for the regular monthly meeting at 8 PM at the Prompton Fire Hall. Members attending were Mayor Stacy Wentzel, President Brian Mikulewicz, Dan Biondo, Robert Mikulewicz, Dale Odell, Allen Heberling, Lynn Holl, and Kirk Fries. Also present were DGK Insurance representative Bridget White and Secretary/Treasurer Michael Wolfe.

The minutes of May 1, 2015 were read and approved unanimously by council without amendment.

Old Business

Tar and chip is not available through the Dirt, Gravel, and Low Volume Paved Road (DGLVPR) program. Funds may only be used for projects that improve stream quality. Instead of resurfacing River Road, the new plan is to reshape the ditch at the top of the road down to a turnout area. The ditch will then be widened and made shallower to slow the flow of storm water. Bruce Varcoe provided the contractor estimate.

Secretary emailed Linde Corporation, Leeward Construction, Augello Excavating, and Bill Pykus Excavating to notify them of the pre-bid meeting for the Balsam Swamp Road Project. The project was also posted on the borough website, www.promptonpa.com. The pre-bid meeting was held immediately prior to the meeting, June 5, at 7:00 PM at the project site. Representatives from Pykus and Leeward attended the meeting. The project posting made clear that attendance at the pre-bid meeting was a requirement for bid acceptance. Sealed bids will be opened at the July regular monthly meeting.

Secretary and Allen Heberling attended a conference call regarding the detailed floodplain mapping project. Representatives from the Federal Emergency Management Agency (FEMA), the Pennsylvania Department of Community and Economic Development (DCED), and the Army Corps of Engineers (ACE) also participated. The following are the highlights of the conference call:

- An on-site survey will be conducted in June or early July; the borough was asked to notify residents ahead of time.
- The initial mapping should be complete around September.
- A Letter of Map Revision (LOMR) will be published around November.
- Following the LOMR publication, there will be a 90-day appeals window open to the borough and general public.
- Pending any appeals, the LOMR will be effective 90 days after its publication (around March/April 2016).
- Dan Fitzpatrick from DCED wants to meet with the borough council in September to discuss the floodplain ordinance.
- Mr. Fitzpatrick assured us during the call that the borough would not need a resident to serve as floodplain administrator.

New Business

Bridget White from DGK Insurance reviewed the terms of the insurance policy prior to its annual renewal in June. We asked about transferring the auto policy to the Prompton Fire and Rescue Unit (PFRU) because the borough no longer owns any vehicles. She said if we did that, the borough would still need a Hired and Non-owned Auto Policy to cover borough officials acting in an official capacity in personal vehicles. The policy would be subject to a \$250 minimum annual premium. Instead, the existing policy may be kept in the borough's name, but billed to PFRU directly ("split billing"). That would save the borough the \$250 annual premium for the Hired and Non-owned Auto Policy. PFRU does not need that coverage because they fall under the borough's current policy.

Dale Odell reported that the berm needs to be fixed along the north end of River Road near Richard Romich's property.

The borough will hold a work night on Friday, June 12, at 6:30 PM to fill pot holes on Balsam Swamp Road. **Dan Biondo moved to buy a triaxle of modified from Henshaw Trucking for the repairs. Lynn Holl seconded the motion which carried unanimously.**

The July meeting was rescheduled to the second Friday, July 10, to avoid the Independence Day holiday weekend. Secretary will post the change to the borough web site. Brian Mikulewicz will post a sign on the door Friday, July 3, to inform anyone who shows up at the normal time.

Accounts Payable

Allen Heberling moved to approve all bills for payment. Kirk Fries seconded the motion which carried unanimously. The accounts payable approved for payment are detailed in the Treasurer's Report on the reverse side of this page.

Meeting adjourned. Michael Wolfe, Secretary

June Treasurer's Report

<i>Description</i>	<i>Amount</i>	<i>Balance</i>
General Checking Beginning Balance		\$ 7,171.10
Chase Holl - Tax Coll Commission	\$ (89.24)	\$ 7,081.86
Chris Martin - SEO Commission	\$ (455.00)	\$ 6,626.86
Lily Fries - May Park Mowing	\$ (100.00)	\$ 6,526.86
Michael Wolfe - Secretary Wages	\$ (334.54)	\$ 6,192.32
SWIF - Down payment annual premium	\$ (4,536.00)	\$ 1,656.32
SEO Permit - Mike Walsh	\$ 325.00	\$ 1,981.32
SEO Permit - George Zielinski	\$ 175.00	\$ 2,156.32
Real Estate Transfer (Weitzman --> Walsh)	\$ 441.00	\$ 2,597.32
Chase Holl - Local Tax Collection	\$ 6,675.03	\$ 9,272.35
General Checking Ending Balance		\$ 9,272.35

Highway Checking Beginning Balance		\$ 122.18
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Highway Savings Beginning Balance		\$ 12,671.18
20% Equipment Fund	\$ (4,824.20)	\$ 7,846.98
Street Lights (4/2/2015 - 5/4/2015)	\$ (308.82)	\$ 7,538.16
May Interest	\$ 1.08	\$ 7,539.24
20% Equipment Fund	\$ 4,824.20	\$ 12,363.44
Highway Savings Ending Balance		\$ 12,363.44

TOTAL		\$ 21,757.97
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